

Windmill Hill Learning Committee – Terms of Reference

Membership	Frequency of Meetings
<ul style="list-style-type: none"> ▪ Not less than three Governors and the Headteacher. ▪ The quorum for meetings is three. ▪ Membership to include those with related lead responsibilities and link roles. ▪ Other Members of the Leadership Team or other staff to attend or provide information as directed. ▪ Other Governors may be asked to join the Committee to support its work as necessary. ▪ The Chair of Governors may attend appropriate meetings in an ex-officio capacity. 	<ul style="list-style-type: none"> ▪ At least termly. ▪ Additional meetings as required in response to any urgent operational business, with the agreement of the Committee Chair and Headteacher.

Duties

To oversee the progress and attainment of pupils: to monitor and advise the Governing Body on the effectiveness of learning and teaching across the curriculum for all children in the school; to ensure there is a positive learning culture across the whole school and that children have the self-confidence, self-awareness and understanding of how to be a successful learner; to ensure effective transition for children coming into school, across stages and onto secondary school.

Specific Responsibilities

The Learning Committee is authorised by the Governing Body to carry out the following, in a manner the Committee considers appropriate, and to approve school policies as delegated to it by the Governing Body, seeking professional or other advice which the Committee may consider necessary:

<p>Curriculum – on behalf of Governors, to ensure that the curriculum is balanced, broadly based and in line with statutory requirements; to ensure that local needs and interests are met.</p>	<p>Assessment – on behalf of Governors, to ensure that the school’s assessment methods are robust and reflect recognised good practice; to make recommendations to the Governing Body on the appointment of an independent advisor to support self assessment and action planning.</p>
<p>Performance – to monitor data and receive annual reports on pupil progress and attainment across all relevant subject areas and groups of children; to ensure that there are evidence-based teaching and learning strategies in place; to monitor the impact of funding provided for specific areas, including pupil premium, SEND and PE; to agree action plans and success criteria where necessary and monitor their delivery.</p>	<p>Monitoring – to identify monitoring priorities and approve termly Governor monitor plans; to receive feedback from Governor monitoring visits and agree any resulting actions.</p>
<p>Compliance – to ensure that the school complies with statutory requirements and relevant Frameworks, Codes of Practice and good practice in respect of Early Years (EYFS) and Special Educational Needs (SEND).</p>	<p>Urgent Matters – to take urgent decisions on behalf of the Governing Body in respect of such other business matters as may be referred to it.</p>